University of Cincinnati  
Institutional Animal Care & Use Committee  

**Transfer of Animals between UC Approved IACUC Protocols**

The UC IACUC recognizes the need for an efficient mechanism of transferring animals to core research services protocols. This process will facilitate collaborative research between UC investigators and is consistent with the principles of the 3 R’s (Replacement, Reduction & Refinement).

1. **Temporary Transfer of Animals (Maximum of 90 Days)**
   Temporary transfers of animals to another protocol can occur for the purpose of having specialized procedures, not covered on the original protocol, performed as a service for other researchers or as part of a collaboration. The procedure must be approved in the protocol the animals are being transferred to; however, it will not influence the animal numbers on the new protocol.

   A. **Qualifications for temporary transfers:**
      1. Multiple major survival surgeries **may not** be performed on the animal being transferred unless described in the original protocol.
      2. Procedures performed must be consistent with the Pain Category (C, D, E) of the original protocol.
      3. A temporary transfer may not be used for USDA covered species.
      4. The maximum duration for a transfer is 90 days.
      5. If research is grant supported, the collaborator’s protocol number must be submitted to Sponsored Research Services.

   B. **Steps of a Temporary Transfer:**
      1. The temporary transfer form must be submitted one UC business day (at least 24 hours) prior to the transfer. The original bar coded cage card **must** be visible on the cage for census purposes.
      2. The cage must be labeled by the PI with a secondary card containing the words TEMPORARY TRANSFER, the new PI Name, and Protocol Number. See the Temporary Transfer Cage Card template.
      3. The originating PI must maintain a copy of the transfer request and details of the procedures performed during the temporary transfer.
      4. Once the temporary cage card is in place, only procedures listed in the new protocol under the new PI can be performed. The new PI will then be responsible for the animals.
      5. If animals are returned to the original protocol, the Temporary Transfer Card must be removed.

2. **Permanent Transfer of Animals**
   For the permanent transfer of animals in which ownership of the animal or funding source used to pay per diems will change, a LAMS Animal Transfer Form must be completed.

   For Questions about Temporary Transfers contact the IACUC office @ 558-5187.  
For Questions about Permanent Transfers, contact LAMS @ 558-5283.